

BOARD OF SUPERVISORS MONTHLY MEETING OF THE SAN CARLOS ESTATES WATER CONTROL DISTRICT AGENDA MONDAY, OCTOBER 21, 2024, 06:00 P.M. GULF SHORE CHURCH, 25300 BERNWOOD PARKWAY, BONITA SPRINGS FL 34135

1. Call Meeting to order. 6:00p.m.

2. Roll Call of the Board of Supervisors: Chair and President, Jim Bradford (Jim); Vice-Chair and Vice President, Jennifer Finazzo (Jennifer) – VIA PHONE and Supervisor, John Cellucci (John); Engineer Ron Edenfield , Attorney Richard Pringle, Audrey Medeiros, Manager and Superintendent of Operations, Shanelle Cruz Secretary/Treasurer and guests: 15

3. Pledge of Allegiance and Invocation.

4. Receive Engineer's Report on District Works:

Open 34 Approved 1 Finalized 2 Inspections 4

- 24442 Stillwell, a new residence, flooding that is outside of the right of way and has been identified to the city. Have identified to the city that a berm is not a prudent action, our preference would be to construct a swale or leave the land surface at the natural grade to allow the water to flow to the right of way.

- Engineer to meet with city staff to brainstorm on how to deal with issues in the future within our district.

- Many silt fences that were installed as a best management practice for stormwater pollution are blown out. A policy and procedure needs to be placed, in order to enforce the homeowner to correct the situation.

- Attorney Pringle mentions the permit is the agreement and the permit can be rescinded. Engineer suggests sending a certified letter allowing a set amount of time to correct issues and call for a reinspection along with a reinspection fee, if not done within the allotted amount of time it would be forwarded to the City code enforcement.

- Engineer will meet with the city to discuss compliance.

5. Manager's Report

- Tony and his crew went out before the storm to make sure that ditches were cleared of any debris.

-Douglas and his crew went out and did a wonderful job as well.

- Got in touch with FPL about overhanging wires.

- Gates were down for protection of the gates.

6. Chair's Report

- Ron, Tony and their groups coming out and helping before the storm. As well as Douglas, and his team.
- Halloween parade on Sunday, October 27th.

7. Treasurer's Report

- Bank of America fees average \$300/month. We are no longer required to stay with them as CIP Phase 1 loan has been paid in full.
- Interviewed 3 banks PNC, First Horizon, and Cogent
 - The banks are not paying much interest
 - PNC \$22/mo fee, First Horizon \$35/mo fee, Cogent no fee
 - First Horizon and Cogent offer ICS, which insures cash accounts beyond FDIC limits.
 - All banks offer credit cards, online banking, and are Quickbooks compatible.
 - Cogent is offering our first set of checks free and also has a principal that is an owner in SCEWCD.
 - Treasurers recommendation is to switch to Cogent bank.
- While in the process of switching banks it is recommended to close the Northern Trust account as there is only \$16,000 in the account and earning minimal interest. The funds should be deposited to Florida Prime account where interest is 5.33%.
- All financials are updated through fiscal year end and will begin working with the auditor.
- BOA should stay open through year end to make sure that all deposits from property appraiser arrive into our accounts.

8. Attorney's Report –

- Make sure that banks are Public Depositors
- Emergency meeting was held as a result of executive order signed by the governor. During meeting the Board took action to amend the contracts of some service providers in order to assist with clean up from hurricane.

9. Amendments to the Meeting Agenda –

Supervisor Cellucci Motion to approve inserting 11h approval of emergency meeting activities, Jennifer seconded. All in favor – motion passes.

10. Public Input on Business Agenda Items (3-minute limit) –

- Homeowner concerned regarding the pipe placed from new development

11. Business Agenda Items (Agenda Items Requiring Action)

a. Meeting Minutes Approval – 09/28/2024 and 10/08/2024

John motions to approve minutes, Jennifer second, Jim 3rd. Motion carries.

b. Financial Reports Approval – 09/30/2024 Bank Statements; 09/30/2024 Financial Reports; 10/31/2024 Bills and Financial Report as of 10/21/2024.

John motions to approve financial, Jennifer second, Jim 3rd. Motion carries

c. Meeting minutes approval: Budget Meeting Minutes 8/9/2024, Annual Landowners Meeting Minutes 9/28/2024, Monthly Meeting Minutes 9/28/2024, and Hurricane Emergency Meeting Minutes 10/08/2024.

John motions to approve minutes, Jennifer second, Jim 3rd. Motion carries.

d. CIP PHI and CIP PHII Breakdown Discussion

- CIP Phase 2 was to apply a structural asphalt to all the durable surfaces of the road.
- Asphalt is currently unavailable.

e. New Banking Options

- John motions to move operating account from BOA to Cogent, Jennifer seconds, Jim 3rd. Motion passes.

- John motions to close out Northern Trust and move to operating account, Jennifer 2nd, Jim 3rd. Motion passes.
- Attorney will prepare a resolution.

f. Manager Laptop compatible with gate software.

- Laptop to connect with software with gate. If we can upload ourselves it will save money by not paying Accurate electronics.
- Tower computers are not easily transportable and would help not having to have owners come to other people's homes.

- John made a motion to approve a manager laptop, Jim seconded the motion, Jennifer 3rd. Motion passes.

g. Records request fees.

- Statute 119.07 inspecting and copying records, and, recover reasonable costs.

- Should be a case by case basis.

-Attorney will discuss with manager and secretary/treasurer.

h. Approval of emergency meeting activities.

- John motions to approve emergency meeting activities, Jennifer seconds, Jim 3rd. Motion approved.

i. (Added) Selection of new Manager.

- Audrey went through the list of candidates that had applied.
- Audrey suggested John Cellucci be the manager.
- Attorney Pringle went through what is possible if John were to be the manager and he can not do both.
- The board would have to fill the vacancy within 30 days, if John resigns.
- John resigns
- Jennifer motioned to appoint John as a manager, Jim seconded, All in favor, motion passed.
- Jim motioned to appoint John effective immediately, 10/24/24. Audrey will stay active until end of month. Jennifer seconded, all in favor, motion passes.
- Jim motioned to use Manager Medeiros same terms as manager for John Cellucci, Jennifer seconded, all in favor, motion passes.

j. (Added) Adopt banking resolution with Cogent Bank.

- Attorney read the resolution aloud

Jim- 1st, John 2nd, Jennifer 3rd. Motion passes.

12. Public Input (3-minute limit)

- Tony talked about finding sandbags stuffed in a drain.

- Douglas discussed what his crew did for hurricane clean-up.
- FEMA applications were discussed.
- Discussion about drains being cut out as a prototype.
- Question on how annual meeting votes are to be counted, attorney will be discussed at a later date.

13. Supervisor Comments

- Manager discussed resignation notice she delivered 6 months ago and would like to discuss what the plans are moving forward.
- Chairman Bradford suggests to continue the meeting at a later date.
- Meeting will be recessed to Thursday, October 24, 2024 at 6:00p.m.

*** Continued to Thursday, October 24, 2024 at 6:00p.m.

- Meeting reconvened from October 21, 2024
- 2 business agenda items added

14. Adjournment 10/24/24 6:35p.m.